



## CONSTITUTION OF THE KEIGHLEY AMATEUR RADIO SOCIETY

1. The Society shall be called the Keighley Amateur Radio Society.
2. Meetings shall be held at such a venue, time and date as decided by the Committee of which The Secretary shall inform members.
3. The objects of the Society shall be to foster the spirit of amateur radio in all its forms; to encourage and help new members and beginners; and to uphold the prestige of amateur radio.
4. There shall be one category of membership, that of Full Member. Any person desiring membership of the Society shall apply to the Secretary who shall submit the application to the Committee who may accept or reject the application, and in the case of rejection of a candidate for membership the Committee shall give to such candidate the reason or reasons for rejection. Any candidate whose application is rejected shall not have his name submitted to the Committee again as a candidate for membership within a period of six months of the rejection.
5. The Annual Subscriptions for membership shall be such sum or sums as the Society may decide at the Annual General Meeting or at an Extraordinary General Meeting.

A member of the Society shall be entitled to attend meetings, to stand for election to any office in the Society; to vote at meetings on questions of Society policy, and to have access to Society literature and equipment.

6. Subscriptions for the year shall be due immediately following the conclusion of the AGM payable within 1 calendar month.  
Should a member not pay the relevant Subscription within the time stated previously that membership will be deemed as lapsed and the individual will have to re-apply for membership as stated in Clause 4.

An Honorary Life Membership may be awarded for any member being Proposed and Seconded and voted for during the Annual General Meeting.

7. There shall be an Annual General Meeting at the beginning of each year or as close as practicable. Notice of such meeting will be advertised and/or emails will be sent out to members. Copies of the Agenda and Balance Sheet shall be given to paid up members at the commencement of the AGM. A quorum at this meeting shall be one third of the full membership of the Society, but only members whose subscriptions are fully paid at the commencement of the meeting are entitled to vote. Voting by proxy is not permitted. Reports from the secretary and the Treasurer shall be read. At the Annual General Meeting, a Chairman, Secretary, Treasurer and any other officers and five committee members shall be elected. Such officers and Committee members shall serve (subject as hereafter mentioned) until the following Annual General Meeting, but are eligible to stand for re-election. However, no person shall be



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elected without being present at the meeting unless signifying his consent thereto. The Secretary shall keep minutes of the proceedings at each Annual General Meeting. The Committee shall have power to co-opt any other member or members to the Committee.

8. If in any year no officer from the previous year is elected as an officer or Committee member, the Chairman or Secretary shall serve on the Committee for the following year in an ex-officio capacity but with full voting rights. (N.B. This ensures continuity going forward)
9. An Extraordinary General Meeting on any major issue or issues affecting the Society may be called by any five members or by a two-thirds majority of the Committee. The Secretary shall give notice of such a meeting to all members within seven days of the request for such a meeting, but such notice shall be given to members at least seven days before the Extraordinary General Meeting is to be held. Voting by proxy is not permitted. The Secretary shall keep minutes of the proceedings at Extraordinary General Meetings.
10. Elections for Officers and Committee members shall be by secret ballot; the votes shall be counted by two paid up full members of the Society not seeking election for any office.
11. The accounts for each year shall be presented at the Annual General Meeting and shall have been audited by two paid up members of the Society who shall certify that the balance sheet is a true record of the financial state of the Society or as the case might be.
12. Committee meetings shall be held from time to time and when deemed necessary by any officer or Committee member and shall consist of the elected officers and committee members. At Committee meetings a quorum shall be 3 members Plus One Officer (Minimum). The Chairman shall normally take the chair. The chair shall have a vote and should a vote be tied, a casting vote. Voting by proxy is not permitted. If any officer or committee member is absent for more than three consecutive meetings without good cause, the Committee may declare the post vacant and, in the case of any officer, elect one of the elected Committee members to fill the vacancy and in the case of an elected Committee member, co-opt any other paid up member of the Society to fill such vacancy provided that such co-opted Committee member shall for the purpose of Committee meetings be deemed to be an elected member.
13. The Committee shall decide upon the day to day running of the Society except that the Committee shall not authorise the payment of any one sum exceeding £100 or 25% of the Society's cash assets, whichever is the greater, without the consent of a majority of the full members present at an Ordinary meeting of the Society, providing that such consent shall only be valid if one third or more of the total membership of the Society at that time is present. The Secretary shall keep minutes of the proceedings at Committee meetings.



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14. From time to time and when necessary the Chairman or Secretary shall give to the members present at Ordinary meetings, details of matters discussed and resolutions passed at Committee meetings.
15. Any member whose conduct is unseemly or calculated to bring the name of the Society or Amateur Radio generally into disrepute, in the opinion of the Committee, may at the discretion of the Committee be expelled from the Society and in such a case no membership fee or proportion thereof shall be refundable provided that any such member shall have the right to attend the meeting when the matter is discussed, and to be heard on such a proposal.
16. Transmitting equipment in the care of the Society shall be available for the use of those members fulfilling the licensing requirement in force at the time. Any member violating this rule is liable to expulsion from the Society.
17. In the event of the Society being wound up or ceasing to exist, its assets, equipment and other items are to be sold and the net proceeds disposed of as shall be decided by the paid up membership of the Society, at the winding up meeting.
18. The Committee shall decide upon the application for grants applicable to the aims and constitution of the Society. Such applications must first receive the unanimous consent of the officers of the Society and the majority consent of the members of the full committee, and then (if in excess of £500.00) the majority consent of the members present at the Ordinary Meeting of the Society. No grant shall be applied for without either the unanimous consent of the officers or the majority consent of the members at the meeting (if in excess of £500.00) under any circumstances.
19. All funds received from grants shall be paid into the Society's account within fourteen days of receipt by the Treasurer, and clearly allocated for the purpose they were applied and granted for. Expenditure of the funds received from grants shall only be for the purposes they were intended. Expenditure shall only be allowed after detailed approval from a meeting of the Committee. This approval shall be the unanimous consent of the officers of the Society and the majority consent of the members present of the full committee.
20. Any alterations or amendments to this Constitution must have the approval of the fully paid up members present at any Annual General Meeting or an Extraordinary General Meeting and particulars of such proposed alteration or amendment must be given in the Agenda or notice calling the meeting.
21. This updated version of The KARS Constitution was adopted at the 2023 AGM 13<sup>th</sup> March 2023 and supercedes all previous versions. Previous versions of the Constitution will be kept on file.